



# The Simple Gifts Fund Scholarship Instructions and Checklist

A complete application consists of the following components. Items 1-7 must be completed online by November 1st. It is your responsibility to follow up with your recommenders and college counselor regarding these materials.

1. Simple Gifts Scholarship Application
2. A Current Resume
3. Three recommendations (Teacher, Peer, Additional)
4. Counselor Statement
5. Transcripts of academic records Please have your college counselor upload your transcripts and counselor statement online.
6. A completed CSS Profile. Use Simple Gifts Fund CSS Profile code 1132.
7. PDF documents of your SAT, ACT, and subject test scores. Please upload these documents with your resume.

## **Items 8 & 9 will only be required of Simple Gifts finalists**

8. A copy of the financial award letter(s) you received from colleges.
9. A copy of the letter(s) you receive notifying you that you have been granted a scholarship, or fellowship from any other source, including the amount(s) received. We understand that some documents will not be available until later in the school year. Items 8, & 9 are required to be submitted before or brought to your finalist interview.

If you need to update biographical information, such as address, telephone number, etc., notify the coordinator at Simple Gifts.

